

Division of Workforce Development

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Tom Jones
Director

June 05, 2000

DWD ISSUANCE 08-99

SUBJECT: Temporary WIA Summer Employment Opportunities Intake Form and Instructions

1. Purpose: To transmit the temporary WIA Summer Employment Opportunities Intake form.
2. Substance: Enclosed are the temporary WIA Summer Employment Opportunities Intake Form and Instructions. This form is for temporary use only in conjunction with approved WIA youth plans in areas that have initiated a WIA summer youth component. The instructions are primarily for new fields that may be unfamiliar. They are generally self-explanatory and the definitions have been drawn up consistent with the WIASRD. The MIS User's Group is developing a permanent intake process, which will supercede the use of this document as of July 1, 2000.

DWD will be issuing an eligibility documentation TAG very quickly. The TAG is very close to the existing DOL TAG, which the Division adopted for use in Missouri several years ago. Those standards should be maintained (as applicable) for WIA youth intake systems associated with the enclosed form.

3. Action: These temporary forms are for enrollment purposes with data entry to occur as the new MIS system comes on-line by July 1, 2000.
4. Cross Reference/Historical Reference: Workforce Investment Act

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5. Contact: Please contact Richard Hammond (573) 526-8238 or Lindell Thurman (573) 751-7895 if you have questions.

Tom Jones, Director

TJ/LT/RH/bba

Attachments

cc: DWD Managers, w/attachments
LWIB Representatives, w/attachments